



Western North-western Region Canadian  
Association of Schools of Nursing

Le region de l'ouest nor oust association  
canadienne des écoles de sciences infirmières

## **Lifetime Honorary Member Award**

The Lifetime Honorary Lifetime Member Award is WNRCSN's highest honor bestowed upon a retired nurse educator who has made significant contributions to WNRCSN and nursing education throughout their career.

### **Lifetime Honorary Member Award Value:**

The Lifetime Honorary Member will receive complimentary Active (voting) membership in WNRCSN for their lifetime. In addition, for the year that the member will be bestowed with the award, all conference expenses such as registration, travel, food, and accommodations will be covered / reimbursed by WNRCSN.

### **Criteria:**

1. Nominees must be retired from nursing education at the time of their nomination.
2. Nominees may be Active (voting) or Associate Members (retired-status and non-voting) of WNRCSN.
3. Nominators must be Active (voting) Members of WNRCSN.
4. Selection of the successful candidate from a pool of eligible nominees will be based upon a rubric. The rubric will reflect years of service as a nurse educator, years of service to WNRCSN, levels of engagement with WNRCSN, and significance of contributions to the organization, to nurse education, and the nursing profession.

### **Application Process:**

1. Calls for nominations go out in advance of the Annual General Meeting (AGM) that takes place in February each year.
2. Nominations will open and be accepted from the floor of the AGM, and close in one month.
3. The nominator(s) will provide a brief CV and a letter of support for the candidate within the month that the call for nominations is open.
4. A nominee will be selected by the Members-At-Large (MAL) and Executive Committee and the successful nominee will receive lifetime complimentary membership in WNRCSN as well as all conference expenses covered for the following year's conference where the award will be bestowed upon the successful nominee.
5. The online application portal will open on the WNRCSN website on the day of the Annual General Meeting held during the Annual Conference in February each year.
6. The portal will allow for demographic input of the Nominator(s) and the Nominee.
7. There will be upload links to upload the Nominee's brief CV as a WORD or PDF document as well as upload links for up to three letters of support.
8. The application portal for this award will close 30 days after it was opened (usually the 2<sup>nd</sup> or 3<sup>rd</sup> week in March each year).
9. The MAL and Executive Committees will be sent the application materials for each nominee to review. The committees will meet via teleconference by April 30<sup>th</sup> to discuss and vote for a nominee to receive the Lifetime Honorary Member Award.
10. The successful nominee will be notified by June 30<sup>th</sup> and arrangements for lifetime complimentary membership will be made by the Secretary/Treasurer of WNRCSN.
11. As an award recipient, the successful candidate will be asked to provide a recent photo and a one page biography (300 words) to be posted on the WNRCSN website.
12. The following Fall term (Sept to Dec), arrangements will be made for the Honorary Member to attend the AGM and Annual Conference of WNRCSN where the award is to be bestowed. The Honorary Member and the Secretary/ Treasurer will negotiate the best methods for payment / reimbursement of all conference-associated expenses for that conference.
13. The award will be bestowed on the Honorary Member during the opening reception and awards ceremony at the annual conference.